



GOODWOOD

The Role

The **Management Accountant** will be part of Finance Team and report to the Head of Finance. Responsible for ensuring the production of month end accounts, regular forecasting and annual budgeting. This role will involve working side by side with General Managers to review business performance regularly

About us

At Goodwood, we celebrate our 300 year history as a quintessentially English Estate, in modern and authentic ways delivering extraordinary and engaging experiences. Our setting, 12,000 acres of West Sussex countryside and our story both play significant roles in Goodwood's success. What really sets us apart is our people. It is their passion, enthusiasm and belief in the many things we do that makes us the unique, luxury brand we are.

Passionate People

It takes a certain sort of person to flourish in such a fast-paced, multi-dimensional environment like Goodwood. We look for talented, self-motivated and enthusiastic individuals who will be able to share our passion for providing the “**world's leading luxury experience.**”

Our Values

The Real Thing

Always inspired by Goodwood's heritage

Derring-Do

Daring to surprise and delight

Obsession for Perfection

Striving to do things *even* better

Sheer Love of Life

Sharing our infectious enthusiasm

Purpose of the role

To produce accurate and timely forecasts and month end accounts for your designated business areas. Working with managers to review performance and closely monitor cost control against budget and forecast. Assist managers with the financial running of their departments in a true partnering capacity

Responsibilities

Accounting & Forecasting

- Produce accurate forecasts on a regular basis having fully reviewed revenue and costs with department heads
- Produce accurate and timely management accounts reflecting current performance in line with current forecasts. Including inputting various monthly journals (Accruals, Stock, etc) to fit with the groups accounting methodology.
- Write draft commentary for your P&Ls to be included in the group month end pack
- Provide assistance to the annual budget process, including P&L, Cash and Capital Expenditure

- Balance sheet reconciliation of key accounts to ensure accuracy and reliable accounts
- Monitor and analyse trading performance against budget. Understand and challenge all variances whilst communicating any performance issues
- Ensuring that a full reconciliation process has been undertaken (fully automated wherever possible) against other operational systems and business forecasts to ensure data accuracy and integrity
- Understand and communicate and likely cash implications of P&Ls and communicate them to Group Head of Finance for cash management
- Work closely with the Financial Accountant to ensure the delivery of the year-end Audit process, ensuring all supporting reconciliations are complete

General

- Providing key financial data and support across the entire business
- Manage on-going projects, opportunities and business review as identified by the Head of Events Finance
- Ensure all finance records are kept accurately and securely and in line with company guidelines and legislative requirements
- Foster an environment where improvements to processes and systems are welcomed and encouraged
- Assistance at Events as when required

Additional duties:

- Flexible approach to changing finance needs and requirements
- To undertake any other duties as requested by the senior management team, in accordance with the scope and responsibilities of the role

Qualities you will possess

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| <ul style="list-style-type: none"> • Passion for what you do • Positive and friendly with a “can do attitude” • Attention to detail • Ability to prioritise and organise • Proactive • Take responsibility for yourself | <ul style="list-style-type: none"> • Confident to make decisions and to stand by them • Good negotiation and influencing skills • Excellent communicator • A sense of fun! |
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What do you need to be successful?

- Qualified or studying towards a final professional accounting qualification (ACCA/CIMA)
- Advanced Microsoft Excel Skills.
- Up to date knowledge of UK General Accounting Policies.
- Strong previous experience in a commercial environment
- Excellent organisational and time-management skills.
- Ability to manage tight workloads to deadlines.
- Confident to challenge at all levels of the business where appropriate.
- Ability to work autonomously and as part of a team.
- Able to identify and deliver control and process improvements.
- Be methodical, accurate and analytical.
- Excellent communication skills including effectively communicating financial information to non-financial personnel.
- Real commitment to quality.
- Drive and ambition (this role takes energy).

Each role is assigned a level against our expected behaviour. Your role levels are set out below.

BEHAVIOUR	LEVEL
Think Customer	3
Communication & Trust	3
Taking Personal Responsibility	3
Encouraging Excellence & Commercial Success	3
Working Together	3